

DoD Space Planning Criteria for Health Facilities

Mental Health

FUNCTION	Room Code	AUTHORIZED		PLANNING RANGE/COMMENTS
		m ²	nsf	

3.23.1. PURPOSE AND SCOPE:

This section provides draft guidance for the space planning criteria for DoD medical facilities. This area is under revision, however it has the basic information for development of a clinic.

3.23.2. DEFINITIONS:

Full-Time Equivalent (FTE): A work force equivalent to one individual working full time for a specific period, which may be made up of several part-time individuals or one full-time individual. This will include everyone working in the facility; military, civilian and contractor personnel.

Office: Room Code OFA01 is a private office outfitted with standard office furniture. Room Code OFA02 is a private office outfitted with systems furniture. Room Code OFA03 is a cubicle outfitted with systems furniture.

3.23.3. POLICIES:

To be defined

3.23.4. PROGRAM DATA REQUIRED:

How many FTE providers are projected?
How many NCOIC/LCPO/LPO/SMT are projected?
How many officers or officer equivalents are projected?
How many staff will require a private office?
How many staff will require a cubicle?
How many staff will require a locker?
How many FTEs on peak shift are projected?

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3.23.5. SPACE CRITERIA:

NOTE: GP indicates that a guideplate exists for that particular Room Code.

SPACE CRITERIA:

RECEPTION AREAS

Clinic Waiting	WRC01	5.57	60	Minimum. Provide three seats per each projected FTE provider. Provide 16 nsf for 95% of the seats and 25 nsf for 5% of the seats (handicapped waiting).
Play Waiting (GP)	PLAY1	9.29	100	One per clinic if in clinic concept of operations.
Reception (GP)	RECP1	13.01	140	Minimum. Provide 140 nsf for the first eight providers. Increase 60 nsf for each increment of four providers over the initial eight providers.
Public Toilets	NA	NA	NA	Space will be provided in the Common Areas. See Section 6.1.

PATIENT AREAS

Psychiatrist Office	OFDC1	13.01	140	One per projected FTE psychiatrist. See also Residency Program Section.
Psychologist Office	OFDC1	13.01	140	One per projected FTE psychologist. See also Residency Program Section.
Exam Room	EXRG3	11.15	120	VA only. Per project workload (TBD)
Nurse Practitioner Office	OFDC1	13.01	140	One per projected FTE nurse practitioner counseling patients.
Nurse Clinician Office	OFDC1	13.01	140	One per projected FTE nurse clinician.
Social Worker Office	OFDC1	13.02	140	One per projected FTE social worker.
Technician Office	OFA01	11.15	120	Standard Furniture - One per projected FTE technician (mental health & social work)
	OFA02			System Furniture
Group Therapy	OPMH1	18.58	200	One per clinic with less than or equal to three psychiatrists/psychologists. Two per clinic with more than three psychiatrists/psychologists.
Biofeedback Room	OPMH3	13.94	150	If in clinic concept of operations.
Child Psychiatry/ Psychology Play Observation	OPMH4	11.15	120	One per clinic with child psychiatry program. Additional rooms may be programmed with individual study.
Psychological Testing	OPMH2	9.29	100	If in clinic concept of operations.

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STAFF AND ADMINSTRATIVE AREAS

NCOIC/LCPO/LPO/SMT Office	OFA01	11.15	120	One per clinic.
	OFA02			
Private Office	OFA01	11.15	120	Standard Furniture - One per projected FTE requiring a private office but is not counseling patients.
	OFA02			System Furniture
Administrative Cubicle	OFA03	5.57	60	Per projected FTE requiring a dedicated work-space but not a private office. See Section 2.1.
Records Storage	MRS01	11.15	120	Minimum. Fixed shelving. See Section 2.5 for increase in size.
	MRS02			Minimum. Movable shelving. See Section 2.5 for increase in size.
Copy Room	RPR01	9.29	100	For Copier/Fax/Mailbox distribution.
Forms/Literature Storage	SRS01	9.29	100	One per clinic.
Conference Room (GP)	CRA01	23.23	250	Minimum use CRA01. One per department with eight officers or officer equivalents. For increase in size (CRA02 and CRO03) see Section 2.1.
	CRA02	27.87	300	
	CRA03	37.16	400	
Staff Lounge (GP)	SL001	13.01	140	Minimum. See Section 6.1 for increase in size
Staff Toilets (GP)	TLTU1	4.65	50	Minimum for total clinic staff of at least 10. See Section 6.1 for increase in size and for male/female breakdown.